

Oak Ridge Youth Development School
JUNIOR INTERN
Application Questionnaire

Name: _____

1. Tell us why you are interested in working as a *Junior Intern* at the Oak Ridge Youth Development School?

2. What volunteer or work experience do you have working with elementary age youth?

3. What are your grades in the following areas?

• Math: 2017_____ 2018_____ .

• Science: 2017____ 2018_____.

4. What was the last book you read?

**5. Do you play chess? Yes _____ No____ Rate your skill level: Fair____ Good____
Excellent__**

6. We have a physical fitness program. Junior Interns will be assisting the College Interns in leading the physical fitness activities with the scholars. Do you have any limitations that would preclude you from participation? Yes ___ No ___

7. Junior Interns are responsible for assisting with 10-12 scholars and are expected to form a bond with them during the 6-week program. How would you make this happen in your class?

8. Character Counts is a program that is implemented at Oak Ridge emphasizing the six pillars of character, trustworthiness, respect, responsibility, fairness, caring and citizenship. Our Junior Interns must be of good character and serve as mentors to our scholars in these six areas.

Have you been involved in any disciplinary action in or outside of school? Yes ___ No ___

If yes, please explain the nature of the incident/s, the disciplinary action you received, and what you learned from the experience.

9. What organizations and activities are you involved in at school and outside of school?

**10. List any activities that would interfere with your ability to attend local training and be present daily between the following dates.
May 29, 2018 through July 20, 2018.**

If there is a conflict, please list the date and time of the conflict.

11. Leadership is a must for Junior Interns. Tell me about a time when you were in a Leadership Role. What was most challenging about the experience and how did you meet the challenge successfully. What did you learn from the experience?

OAK RIDGE JUNIOR INTERN ESSENTIAL RESPONSIBILITIES

The **Junior Intern position at the Oak Ridge Youth Development School** site is a voluntary position with a small stipend for the total ORYDS's session. Junior Interns will be given community service hours. Junior Interns should be familiar with the culture and dynamics of the community, committed to the goals of the School's program, and able to work collaboratively with all program constituents.

Junior Interns will:

- Participate in scheduled local training. (3 weeks prior to opening of school)
- Participate in Sylvan ACT Prep. classroom instruction four days a week 9:00 a.m. to 11:30 a.m. with **4 online hours per week** included. **{REQUIRED} Jr. Intern Stipend installments paid when ACT Prep hours have been logged.**
- Assist Servant Leader Interns.
- Participate in daily Harambee time, Conflict Resolution, Science, Kids In The Kitchen, Swimming, Sports, and other daily academic/recreational activities.
- Assist and interact with scholars during breakfast, lunch, and outdoor free play and during after school care.
- Participate in staff debriefing sessions as requested;
- Work effectively as part of the Oak Ridge Youth Development School's volunteer staff;
- Assume other duties as assigned by the Project Director, or Site Coordinator.
- Have a positive learning experience.
- Comply with the Staff Conduct & Dress Code "Best Practices."

Note: All staff must complete and submit a Background Verification-Child Abuse Report Authorization & Disclosure Form (provided at time of application).

Jr. Intern Signature _____ Date _____

Parent Signature _____ Date _____

OAK RIDGE JUNIOR INTERN BASIC QUALIFICATIONS

Position	Age	Education	Experience	Requirements
Jr. Intern Seasonal Volunteer	High School Age Students Only 10 th to 12 th grade.	Currently have completed 9 th grade.	Some experience in working in children's or youth groups. Preferred Experience <ul style="list-style-type: none"> ● Oak Ridge Youth Development School Scholar ● High level Math Aptitude ● Chess Player ● High Aptitude for Science ● Perform Physical Fitness Activities ● Able to develop decorations for Family Life Center 	<ul style="list-style-type: none"> ● Able to follow directions ● Possess good literacy and math aptitude ● Must be able to work effectively with children, young adults, and adults. ● Dependable ● Self-starter ● Good communicator ● Must be available to participate in training and the full Oak Ridge Youth Development School Program ● Must apply for position annually. ● Must complete 4 computer hours per week generated by Sylvan ACT Prep.** <p style="margin-top: 20px;">Please note no intern will be paid until their weekly hours have been logged.**</p>

OAK RIDGE JUNIOR INTERN APPLICATION

Please print!

Name: _____
 [Last] [First] [Middle]

Address: _____
 [Number & Street]

 [City] [State] [Zip}

Phone number: _____ Cell: _____

Email Address: _____

Male Female

School Currently Attending: _____

Grade Just Completed: _____

Have you ever attended Oak Ridge Youth Development School as a scholar? Yes No

If yes, When? _____ / _____

Have you ever served as a Jr. Intern at Oak Ridge? Yes No

If yes, When? _____

Parent Contact Information

<hr/>				
Parent or Legal Guardian Name				
<hr/>				
Street Address	City	State	Zip Code	
<hr/>				
Phone Number	Cell	Work	Home	Emergency Number
<hr/>				
Email Address				
<hr/>				

OFFICE USE:
Interviewed by: _____ Date: _____
<input type="checkbox"/> Hired <input type="checkbox"/> Not Hired

Project Director